

**IDAHO BOARD OF MORTICIANS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 2/27/2014**

**BOARD MEMBERS PRESENT:** James H. Opdahl - Chair  
Craig L. Geary  
David L. Hutton

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Erin Anderson, Technical Records Specialist I

The meeting was called to order at 9:02 AM MST by James H. Opdahl.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$19,706.64 as of 1/31/2014 but a settlement payment was received for payment of fines and costs, and the Board's cash balance as of 2/2/2014 was \$28,920.00.

**EXECUTIVE SESSION**

Mr. Hutton made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

Mr. Hutton made a motion to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

**CORRESPONDENCE**

Correspondence was reviewed that was received from Mr. Ed Robertson regarding continuing education. Mr. Hutton made a motion to approve 4 hours of continuing education. It was seconded by Mr. Geary. Motion carried. Mr. Robertson also suggested that the Board research creating an inactive status for licenses. The Chair will contact Mr. Robertson for further clarification.

The Board discussed correspondence from Mr. William Spafford requesting a waiver of his 2014 continuing education requirement due to the nature of his current employment with the military. Mr. Hutton made a motion to waive the continuing education requirement for the 2014 renewal year. Mr. Hutton also included in this motion that Ms. Anderson send a letter to Mr. Spafford requesting that Mr. Spafford maintain records for any meetings, classes or seminars that he may attend over the course of the year that are related to his license and could be counted as continuing education. It was seconded by Mr. Geary. Motion carried.

The Board reviewed correspondence from Mr. Kam Dayley. Mr. Dayley requested an extension on his trainee permit so that he may complete 30 embalmings that are required by his school for graduation. Mr. Hutton made a motion to deny Mr. Dayley's request for an extension to the trainee permit. It was seconded by Mr. Geary. Motion carried. The Board directed Ms. Anderson to draft a letter to Mr. Dayley asking for clarification of the relationship between the licensed mortician that agreed to assist Mr. Dayley to meet his school's requirement and the school.

## **APPLICATIONS**

Mr. Hutton made a motion to approve the following applicants to take the exam for licensure:

MORA-1352    Tyler Wingerson  
MORA-1353    Doneda Allen

It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to approve the following applicant to take the exam for licensure once the official transcripts are received that show the applicant's passage of The Conference exams:

MORA-1354    David Patterson

It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to table the following applicant requesting that they submit an application by exam:

#901130722

It was seconded by Mr. Geary. Motion carried.

**NEXT MEETING** was scheduled for 7/15/2014.

## **ADJOURNMENT**

Mr. Hutton made a motion to adjourn the meeting at 10:02 AM. It was seconded by Mr. Geary. Motion carried.

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James H. Opdahl, Chair

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Craig L. Geary

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David L. Hutton

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Tana Cory, Bureau Chief